



## **Research Associate I**

### **Who We Are**

SageSpring Partners is a market research firm specializing in the pharmaceutical and biotechnology industries. We are committed to providing clients with dedicated senior level attention for every phase of market research. We specialize in finding solutions to problems that are both analytical and complex in nature by tailoring and customizing solutions.

### **Responsibilities**

- Questionnaire development – Follow methodology, draw up instrument, and ensure instrument is consistent and clean
- Operational Management – Ability to self-manage, while delivering accurate work
- Deck Creation – Collecting data, generating charts, establishing consistent charts or graphics, writing clear & concise insights, and spotting errors
- Deck Delivery – Listen to and fulfill the clients' needs and requests
- Quality Assurance – Proofing and reviewing questionnaire programs for logic, accuracy and completeness
- Building external relationships – Manage vendors during recruitment / fielding and respond to vendors and clients
- Building internal relationships – Reactive to organizational needs, team player, and continue building company culture

### **Requirements**

- Knowledge of basic research design, understand different research methodologies and experience of questionnaire design / management
- Good analytical and insight skills with the ability to uncover and subsequently chart insights from a research dataset and perform basic analysis
- Ability to build basic presentation charts
- Working knowledge of Word, Excel and PowerPoint
- Excellent verbal and written communication skills

To apply, please submit a resume to:  
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[www.sagespringpartners.com](http://www.sagespringpartners.com)